

NEQI Programme Upload and Sign Off Schedule

On the first day of every new quarter, the previous three months of QI data should be extracted from the local ERS and uploaded to NQAIS-Endoscopy. It should be analysed by the Clinical Lead in the first week of the new quarter and signed off by the end of that week. The 2022 and 2023 dates for the QI cycle are in Table below:

QI Extract Quarter	Upload to NQAIS Date	NQAIS Sign-off Deadline
Q1 2022 (1 st Jan - 31 st Mar)	Monday 4 th April	Friday 8 th April
Q2 2022 (1 st April - 30 th June)	Monday 4 th July	Friday 8 th July
Q3 2022 (1 st July – 30 th Sept)	Monday 3 rd October	Friday 7 th October
Q4 2022 (1 st Oct – 31 st Dec)	Wednesday 4 th January 2023	Tuesday 10 th January 2023
Q1 2023 (1 st Jan - 31 st Mar)	Monday 3 rd April	Friday 7 th April
Q2 2023 (1 st April - 30 th June)	Monday 3 rd July	Friday 7 th July
Q3 2023 (1 st July – 30 th Sept)	Monday 2 nd October	Friday 6 th October
Q4 2023 (1 st Oct – 31 st Dec)	Thursday 4 th January 2024	Wednesday 10 th January 2024

Please note: If data quality issues are not resolved, the Key Quality Data report may not accurately reflect the performance of the endoscopy unit.